**FYP Logbook Entry Sheet**

**Meeting No:** 03 **Date:** 24 September 2023

**Start Time:** 11:30 AM **End Time:** 1:30 PM

**Items Discussed:**

- Pitched new Project idea called “AgroMart – Enabling farming product online”.

- About to add some more unique features.

- How to write project risk, threat and contingency plan.

**Achievements:**

- Topic Approved.

- Project risk, threat and contingency plan

- Milestone

- Work Breakdown Structure (WBS)

**Problems:**

- To write the draft proposal and formatting the report.

**Tasks for Next Meeting: (Write down the task assigned to you by your supervisor)**

- Make draft proposal report and complete all task on it.

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**Student Sign Internal Supervisor Sign External Supervisor Sign**